CONSIGNMENT FORM

Please print a copy of this form and attach it to the items you wish to consign. Items can be left at Swap Shop on Wednesdays between 8am -11.30am or at the Senior School Reception in the Randall Building.

<table>
<thead>
<tr>
<th>Youngest student’s name and Student Number</th>
<th>Name: ________________________________</th>
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<tbody>
<tr>
<td></td>
<td>Student No.: __________</td>
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Do you currently have a student at Scotch?

| Yes: □ | No: □ |

Parent contact name

Parent’s phone contact numbers

| Home: ________________________________ | Mobile: ________________________________ |

Address:

(cheques will be mailed to this address if any consigned items are sold after your youngest son has left Scotch– PLEASE also state the NAME you wish the cheque to be made out to)

SWAP SHOP IS RUN ENTIRELY BY VOLUNTEERS

Consignment and Donation procedures and conditions:

Senior School Swap Shop accepts the following items:

- Current school uniform freshly washed, pressed and in good condition for sale
- House tops, good quality long-sleeved white school shirts and grey shorts are accepted as Donation Only

Swap Shop considers items consigned in an unsatisfactory condition (e.g. unclean or requiring mending) as donations

Proceeds from Swap Shop are used to support general student activities within the school as well as identified charitable projects – further details can be found on the Swap Shop Web Site.

Items sold on consignment: Swap Shop credits two thirds of the proceeds of sales back to your school account. For families who have left the school a cheque for two thirds of the proceeds will be posted to the address supplied on the consignment form. This is done at the end of the year to maximise your sales proceeds. Accumulated sales of less than $10 are considered a donation.

If we have not sold an item within two years of consignment it will be deemed to be donated